

FAQs about Book Vouchers

What is it? It is essentially an advance on your financial aid refund check that allows you to purchase or rent books and purchase supplies at our on-campus bookstore. This means that any amount that you spend via the book voucher will be deducted from your refund check.

Am I eligible? The voucher is available to students who have excess financial aid funds. To find out if you are eligible, you must complete a Calculation Worksheet. If you have more aid than you have charges, then you are eligible.

Where do I get one? Book vouchers are available upon request. Please contact the Student Accounts Office via email, phone, or in person at the Student Resource Center.

How much can I get? That all depends on how much you have available after your tuition, room, board, and other fees have been paid. You'll know an approximate dollar amount after you complete the Calculation Worksheet.

Can I use it to rent books, too? Yes. You can use the voucher to pay for the initial rental fees. If you fail to return the book, the bookstore will charge your credit card for the purchase price of the book.

What is the maximum amount? We generally authorize \$400 per voucher. However, if you know that you'll need more (or less) please let us know and we can adjust as necessary. We cannot issue vouchers in excess of the total amount that you have available each semester.

Do I need to show you my bookstore receipts? No. We take care of that process internally. That is, we communicate with the bookstore regarding purchases and returns.

What if I don't spend the full amount of my voucher? In the end, you will only be charged for the amount that you spend at the bookstore. You will see an initial charge of \$400, for example, and then your account will be adjusted to reflect your actual purchases when we receive that information from the bookstore.

Do I have to spend it all at once? No. You can make several purchases at the bookstore up until the expiration date or until you have spent the full amount of your voucher, whichever comes first.

What if I don't use my voucher at all? If you change your mind and decide not to use your voucher, please return the voucher to the Student Accounts Office ASAP so we can credit your account before we issue your refund check.

What about the expiration date? Book vouchers are issued each semester and they have an expiration date. This allows us some time to get the information we need from the bookstore before we issue your refund check each semester. Each voucher is term-specific. You cannot use a voucher from the fall term in the spring term.

Can I get a voucher if I've already purchased my books? No, but you can consider your refund check funds to be your "reimbursement" for your bookstore purchases.