



HOLY NAMES
UNIVERSITY

Since 1868

Graduate International Student Admission Requirements

ALL MATERIALS IN STEPS 1-8 BELOW MUST BE SUBMITTED BY THE FOLLOWING DEADLINES:

For Fall Admission	July 15th
For Spring Admission	December 1st
For Summer Admissions	May 1st

Deadline to Ensure Arrival

Due to the complexity of issuing an I-20, obtaining a visa, and arriving on campus in time, it is strongly recommended that ALL admissions and housing information is submitted no later than two months prior to the beginning of the term.

- 1. Application:** Complete application online at [HNU Application](#) or [download pdf version](#) and mail to: Office of Admissions 3500 Mountain Blvd. Oakland, CA 94619
- 2. Application Fee:** FREE if done online and \$65 if mailed.
- 3. Personal Statement:** As required for each program. May be mailed, emailed or faxed. (see application for details)
- 4. Recommendation:** 2 recommendations for ALL programs (see application for details) or applicants can fill out the recommendation form [here](#). For education recommendation form click [here](#).
- 5. Passport:** A photocopy of your passport must be submitted along with any previous Visa's. It is important that the copy is clear and that your counselor can see the picture and read all of the words on the page. May be mailed, emailed or faxed.
- 6. Transcripts & Transcript Evaluation:** You will need to request a copy of official transcripts from each school you have attended. The transcript must be mailed in a sealed envelope directly to the transcript evaluation provider. You have 3 options for transcript evaluation. Transcripts are evaluated through WES (<http://www.wes.org/>) or ECE (www.ece.org) or GCE (www.gceus.com) these are all professional evaluation service groups. ALL transcripts of schools attended are to be mailed



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in a sealed envelope from each granting Institution to the evaluation group of your choice who will verify that the transcripts are official and received appropriately. **Please be sure you are ordering a course by course evaluation.**

7. Proof of English Competency:

- Test of English as a Foreign Language (TOEFL) with a score of 550 (paper-based), 213 (computer based) or 79 (internet based) or higher. Scores are valid for up to three years prior to the date of application to HNU.
- ELS Language Centers (ELS) Proficiency Report certifying completion of level 109 or higher.
- Completion through advanced intermediate level at any other accredited language program, to be assessed on a case-by-case basis.
- One year of undergraduate work at an accredited U.S. college or university.
- If English is first language or if undergraduate instruction was in English, no other proof of English competency is required.

8. Confirmation of Financial Resources

Student must submit documentation of financial support **showing sufficient funds to cover Cost of Attendance (tuition, housing, and other expenses) for at least the first year of study** and that, barring unforeseen circumstances, adequate funding will be available from the same or equally dependable sources for subsequent years. Documentation is valid for up to six months from the date of submission to HNU.

Funds may come from any dependable source, including scholarships, fellowships, sponsoring agencies, personal funds, or funds from the student's family. **Documentation of scholarships and fellowships may be in the form of an official award letter from the school or sponsoring agency; documentation of personal or family funds should be on bank letterhead stationery, or in the form of a legally binding affidavit.** Form I-134, "Affidavit of Support," can be used to document support being provided by a U.S. citizen or U.S. legal permanent resident. If a bank statement is in the name of someone other than the applicant, a letter demonstrating support from the sponsor is also required. Students from countries



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with currency restrictions must also submit a letter from their Central Bank indicating that the cost of one year's expenses will be released. The amount that you will need to show is below.

o Cost of Attendance

a. Graduate Students Living on Campus

o Tuition and Campus Fees	\$18,032
o Room and Board	\$13,190
o Other costs (books/supplies, insurance, transportation)	<u>\$6,713</u>
TOTAL	\$37,935

b. Graduate Students Living off Campus

o Tuition and Campus Fees	\$18,032
o Room and Board	\$13,190
o Other costs (books/supplies, insurance, transportation)	<u>\$6,713</u>
TOTAL	\$37,935

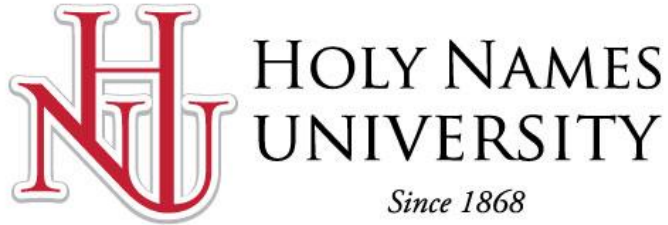
c. Experiential Learning Program (ELP)

o 19 meals	\$6,378
o Other costs (books/supplies, insurance, transportation)	<u>\$6,713</u>
TOTAL	\$13,091

ONCE YOU HAVE SUBMITTED ALL OF THE ABOVE DOCUMENTS, YOUR ADMISSIONS COUNSELOR CAN BEGIN TO WORK ON GETTING YOU ACCEPTED INTO HNU!

AFTER YOU ARE ACCEPTED, YOU WILL RECEIVE THE FOLLOWING IN THE MAIL:

- Acceptance letter
- Intent to Enroll/Tuition Deposit form
- Letter from International Student Advisor
- Frequently Asked Questions and Important Information
- I-20 Document
- Maintaining Status Document
- SEVIS Fee Information



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1. Residence Hall Housing Application

If you intend to live on campus, you must apply for housing. The form can be filled out online at [HNU Housing Application](#)

The following must be submitted in English to the Office of Residence Life AND Admissions:

- Immunization records (proof of Tetanus, TB, MMR and Hepatitis B vaccinations)
- Health Insurance (proof of Insurance and a copy of Explanation of Benefits (standard insurance form) which shows that insurance is equal to or greater in benefit than that which the university mandates.) See # 4 below

2. Deposit

- a. *Intent to Enroll/Tuition Deposit* form must be signed and returned to HNU with a \$100 tuition deposit to secure your place.
- b. Housing Deposit of \$100 must be submitted to secure housing.

To pay by check, make check payable to Holy Names University and be sure to write your name in the memo line, so it is correctly applied to your account. Contact your Admissions Counselor to pay by the Tuition Deposit by credit card.

3. F1 Student Visa and the I-20

Form I-20, "Certificate of Eligibility for F-1 Students," verifies that you intend to study at Holy Names University. If you are outside of the U.S., the I-20 is the document used to obtain an F-1 student visa, which will allow you to enter the U.S. After a student receives an I-20 from the HNU Admissions Department, s/he must pay a \$200 I-901 SEVIS fee. For more information about this fee or to pay the fee please visit, [SEVIS](#)

After paying the I-901 fee, the student must attend an interview at a US embassy or consulate in his or her country to obtain an F1 Visa. The appointment can be made before payment, but a receipt of payment is required at the interview appointment.