



Holy Names University · 3500 Mountain Blvd., Oakland, CA 94619

**SPECIAL STATUS UNDERGRADUATE STUDENT**

**Request to take a Class (Non Matriculating Program)**

Program Type:  Traditional Undergraduate  Adult Baccalaureate Degree Program (ABD)

**Return the completed form, the signed statement of understanding and full payment in the form of a credit card or certified funds to:**

**Holy Names University, Office of Admissions • 3500 Mountain Boulevard  
Oakland, CA 94619 [admissions@hnu.edu](mailto:admissions@hnu.edu) • (fax) 510-436-1325**

**YEAR** \_\_\_\_\_  Fall Semester  Term 1  Term 2  
 Spring Semester  Term 3  Term 4  Summer Semester  Term 5  Term 6

<b>PLEASE PRINT OR TYPE</b>	<b>Social Security No.</b> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> - <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> - <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Student Name</b> _____	<b>Home Phone</b> ( ) _____
<small>Last</small> <small>First</small>	
<b>Address</b> _____	<b>Cell Phone</b> ( ) _____
<b>City</b> _____ <b>State</b> _____ <b>Zip</b> _____	<b>Work Phone</b> ( ) _____
<b>Email Address:</b> _____	<b>Country Citizenship</b> _____
<input type="checkbox"/> Male <input type="checkbox"/> Female	<b>Birthdate</b> ____/____/____

**Please answer the following questions:**

- Do you have an application to HNU pending?**  YES  NO  
**Do you plan on applying to HNU?**  YES  NO  
**Have you attended HNU before?**  YES  NO  
**Are you enrolled at another university?**  YES  NO

*\*Permission to enroll as a non-matriculating special status student does not guarantee acceptance into the university.*

**Reason for attending HNU as a Special Status Student:**

**Course(s) To Be Taken**      \*Grade Type Code: CR=Credit/No Credit    AU= Audit    LG= Letter Grade

Dept.	Number	Section	Title	Units	Instructor	Grade Type *	Cost
<b>Total Cost</b>							<b>\$</b>

**Holy Names University Policy on Special Status Undergraduate Students  
(Traditional and Adult Degree Completion)**

**Please sign statement of understanding below.**

The University permits qualified undergraduate students who have not formally matriculated into the University to enroll in classes as special-status students with this permit.

Permission to enroll as a special-status student does not guarantee acceptance into the University. The Registrar's Office must approve the enrollment and will be allowed as space permits.

Undergraduate special-status students must apply for admission before accumulating more than **12 units** of credit from Holy Names University.

Special-status students receiving a D or F or a cumulative grade point average below 2.0 may be academically disqualified from taking other courses at Holy Names University.

**If a student has been denied admission to Holy Names University, a student is ineligible to take classes in the Special Status Undergraduate program. Financial aid is not available to students in this status.**

**Student's Signature** \_\_\_\_\_ **Date** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Approval:**  Yes     No

**Academic Advisor/Dept. Chair:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Registrar:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Student Accounts: Posted on** \_\_\_\_\_ **by** \_\_\_\_\_

**Receipt provided via:** \_\_\_\_\_

**Notes:**